

**AGENDA OF THE COMMON COUNCIL
City of Angola, Indiana
210 N. Public Square**

Monday, July 1, 2024 – 7:00 p.m.

CALL TO ORDER BY MAYOR MARTIN

1. Council Member roll call by Clerk-Treasurer Herbert.

Coffey _____ Olson _____ Sharkey _____ Roe _____ McDermid _____

2. Remarks by Mayor Martin
3. Request approval of the June 17 minutes. (attachment)

UNFINISHED BUSINESS

1. Ordinance No 1757-2024. AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE CHAPTER 8.05 SOLID WASTE. (\$17.75) (second reading) (attachment)
2. Ordinance No. 1758-2024. AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF ANGOLA, INDIANA. (Trine Woodhulls Addition) (first reading) (attachment)
3. Other unfinished business.

NEW BUSINESS

1. Ordinance No. 1759-2024. AN ORDINANCE FIXING COMPENSATION OF APPOINTED OFFICERS, DEPUTIES, AND OTHER EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF ANGOLA, INDIANA FOR THE YEAR 2025 (first reading) (attachment)
2. Resolution No. 2024-871. A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA, STEUBEN COUNTY, INDIANA, APPROVING THE DEDUCTION FROM ASSESSED VALUATION FOR THE INSTALLATION OF NEW MANUFACTURING EQUIPMENT ALL LOCATED WITHIN AN ECONOMIC REVITALIZATION AREA WITHIN THE CITY OF ANGOLA, INDIANA. (Angola Wire) (attachment)
3. Request approval of the Proposal for Surveying and Engineering Design Services for the Mark Drive Reconstruction Project with Rowland Associates, Inc. in the amount of \$38,6000. (attachment)

4. Presentation by Tracy Floto with the Community Humane Shelter of Steuben County.
5. Reports:
 - Clerk-Treasurer
 - Department heads
6. Request approval of the Allowance of Accounts Payable Vouchers 69355 through 69556 totaling \$761,237.34. (separate attachment)
7. Other new business.

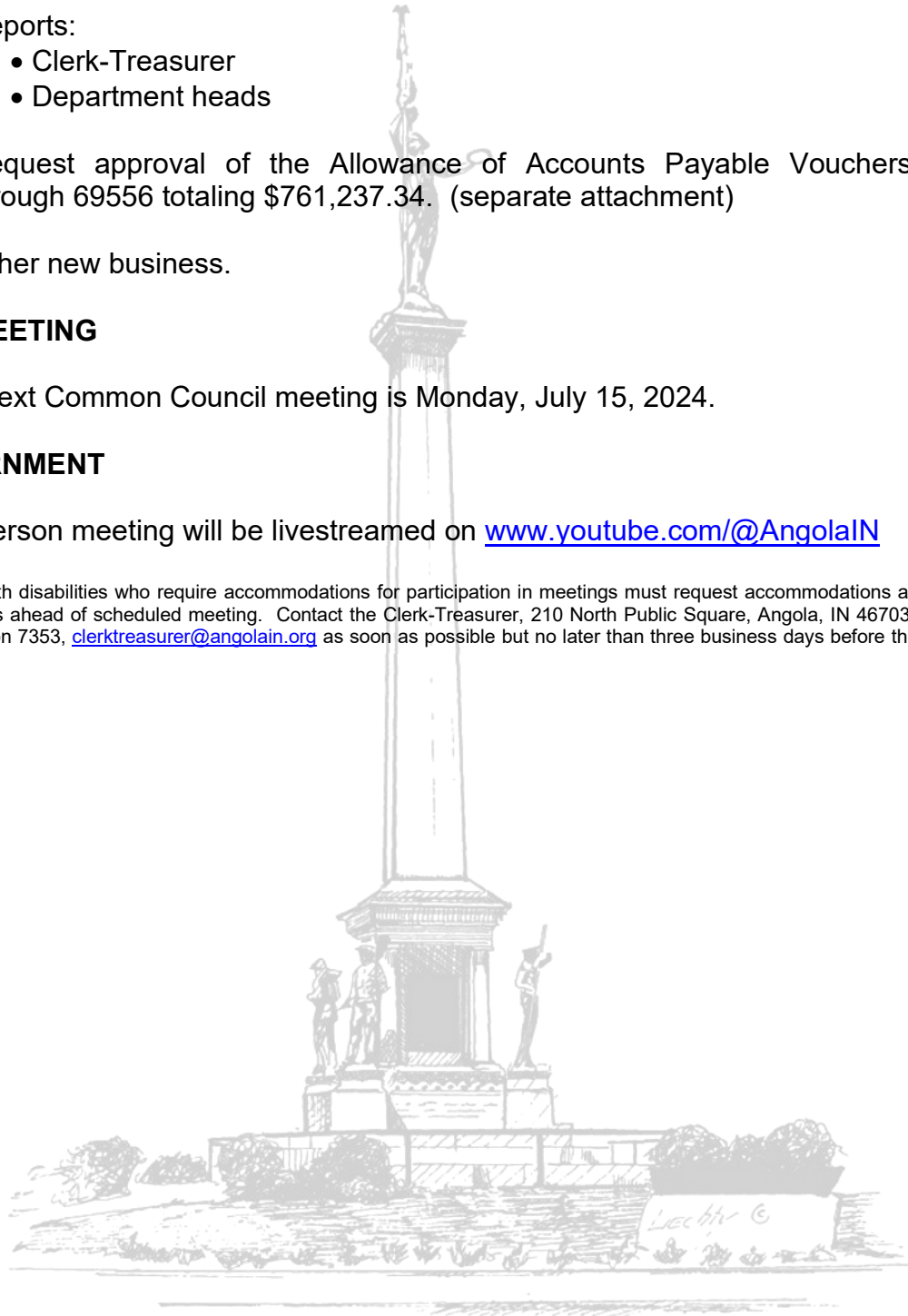
NEXT MEETING

The next Common Council meeting is Monday, July 15, 2024.

ADJOURNMENT

This in-person meeting will be livestreamed on www.youtube.com/@AngolaIN

Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least three business days ahead of scheduled meeting. Contact the Clerk-Treasurer, 210 North Public Square, Angola, IN 46703, (260) 665-2514 extension 7353, clerktreasurer@angolain.org as soon as possible but no later than three business days before the scheduled event.



June 17, 2024

The regular meeting of the Common Council of the City of Angola, Indiana was called to order at 7:01 p.m. at City Hall, 210 North Public Square with Mayor David B. Martin presiding. Council Members Randy Coffey, David A. Olson, Jennifer L. Sharkey, David W. Roe, and Jerold D. McDermid answered roll. No Council Member was absent. Clerk-Treasurer Ryan P. Herbert recorded the minutes.

Among those present were City Attorney Kim Shoup, Economic Development and Planning Director Retha Hicks, Fire Chief Doug Call, Water Superintendent Tom Sleman, Wastewater Superintendent Jeff Gaff, Street Commissioner Chad Ritter, Human Resources Director Sue Essman, and Police Patrol Office Allie Curdes

Also present were Isaac Lee, Chris Heroy, and Rick Shipe.

APPROVAL OF THE MINUTES

Council Member McDermid moved to approve the June 3, 2024 minutes. Council Member Coffey seconded the motion. The motion carried 5-0.

UNFINISHED BUSINESS

Ordinance No 1755-2024, AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE, TITLE 10 VEHICLES AND TRAFFIC, CHAPTER 10.15 TRAFFIC, STOP INTERSECTIONS, was read by title and presented to Council on third and final reading. Council Member Roe moved to approve. Council Member Coffey seconded the motion. Discussion followed with Council Member McDermid stating the reasons he could not support the ordinance to place the additional stop signs. The motion to approve on third and final reading carried 3-2 with Council Members Sharkey and McDermid dissenting.

Ordinance No. 1756-2024, AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE TITLE 10 VEHICLES AND TRAFFIC, CHAPTER 10.15 TRAFFIC, SECTION 10.15.150 SPEED LIMITS, was read by title and presented to Council on third and final reading. Council Member Olson moved to approve. Council Member Coffey seconded the motion. The motion to approve on third and final reading carried 5-0.

NEW BUSINESS

Ordinance No. 1757-2024, AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE CHAPTER 8.05 SOLID WASTE, was read by title and presented to Council for first reading. Council Member Olson moved to approve. Council Member McDermid seconded the motion. The motion carried 5-0.

Ordinance No. 1758-2024, AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF ANGOLA, INDIANA, (Trine Woodhulls Addition) was read by title and

presented to Council for first reading. Council Member Olson moved to approve. Council Member McDermid seconded the motion. Discussion followed. The motion carried 5-0.

Resolution No. 2024-870, A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA, STEUBEN COUNTY, INDIANA, APPROVING THE DEDUCTION FROM ASSESSED VALUATION FOR THE INSTALLATION OF NEW MANUFACTURING EQUIPMENT ALL LOCATED WITHIN AN ECONOMIC REVITALIZATION AREA WITHIN THE CITY OF ANGOLA, INDIANA, (Angola Wire) was read by title and presented to Council for approval. Executive Director of The Steuben County Economic Development Corporation Isaac Lee requested that this resolution be tabled as some variables within the project had changed and the SB-1 will need to be refiled. Council Member Olson moved to table the matter. Council Member Sharkey seconded the motion. The motion to table carried 5-0. (renumbered to 2024-871)

Resolution No. 2024-871, A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA, STEUBEN COUNTY, INDIANA, APPROVING THE DEDUCTION FROM ASSESSED VALUATION FOR THE INSTALLATION OF NEW MANUFACTURING EQUIPMENT, THE INSTALLATION OF NEW RESEARCH AND DEVELOPMENT EQUIPMENT, THE INSTALLATION OF NEW LOGISTICAL DISTRIBUTION EQUIPMENT, AND THE INSTALLATION OF NEW INFORMATION TECHNOLOGY EQUIPMENT, AND THE REDEVELOPMENT OR REHABILITATION OF REAL ESTATE IMPROVEMENTS, ALL LOCATED WITHIN AN ECONOMIC REVITALIZATION AREA WITHIN THE CITY OF ANGOLA, INDIANA, (Vestil) was read by title and presented to Council for approval. Council Member Olson moved to approve. Council Member Roe seconded the motion. The motion carried 5-0. (renumbered to 2024-870)

Council Member Coffey moved to approve the Agreement Between The Indiana Department of Transportation and The City of Angola Concerning Installation of Sewer Infrastructure (Pigeon Creek Welcome Center). Council Member McDermid seconded the motion. Discussion followed. The motion carried 5-0.

DEPARTMENT HEAD REPORTS

Clerk-Treasurer Herbert reported that the City has received the June property tax distribution.

City Attorney Shoup reported that a condemned property in one of the residential subdivisions that the city had been struggling with for several years has been resolved. The City had received a judgement on the property and it has been sold at sheriff's sale. We will be recouping nearly \$13,000 in demolition and other costs the City had incurred. The new owner intends to build a new home on the property.

Economic Development and Planning Director Hicks reported that improvements had been made to Imagination Alley and encouraged everyone to visit and see.

Fire Chief Call reported that the Fire Department had received six Part-Time Firefighter applications from students in the high school program. Five of them have already gone through physical agility testing.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

Council Member McDermid moved to approve the Allowance of Accounts Payable Vouchers 69076 through 69354 totaling \$1,058,776.16 which includes interfund transfers of \$70,163.57. Council Member Olson seconded the motion. The motion carried 5-0.

ADJOURNMENT

There being no further business, the meeting was considered adjourned at 7:37 p.m.

David B. Martin, Mayor
Presiding Officer

Attest:

Ryan P. Herbert, Clerk-Treasurer

**AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE
CHAPTER 8.05 SOLID WASTE**

WHEREAS, the City of Angola provides by contract curbside solid waste collection services to residential users;

WHEREAS, said contract cost per unit for residential users is \$17.70;

WHEREAS, the City provides administrative services for the billing and collection of said cost per unit;

THEREFORE, BE IT HEREBY ORDAINED by the Common Council of the City of Angola, Indiana that:

Section 1. Section 8.05.070 Charges and billing – Refusal to pay is amended to read as follows:

(A) Charge Establishment and Collection Power. The city is authorized and empowered to determine and fix a fair and reasonable charge to be made against every owner, occupant or lessee of property, and to establish a method of assessment and collection of these charges.

(B) Charge – Billing. Each owner, tenant or occupant of such residence shall pay to the city \$17.75 per month for such collection service, and such charge shall be added to and paid along with each utility bill. If there is no meter at any residence, the solid waste charge shall be billed to the owner, tenant, or occupant.

(C) Refusal to Pay Charges. In the event that the tenant, owner, or occupant refuses or neglects to pay the monthly charges for solid waste collection, the charges shall become an obligation of the property owner and may be filed as a lien against the property by the Clerk-Treasurer.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana, on the _____ day of July 2024 by the vote of _____ ayes and _____ nays.

David B. Martin, Mayor
Presiding Officer

Attest:

Ryan P. Herbert, Clerk-Treasurer

ORDINANCE NO. 1757-2024

This ordinance presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of _____ a.m./p.m. this _____ day of July 2024.

Ryan P. Herbert, Clerk-Treasurer

This ordinance signed and approved by me, the Mayor of the City of Angola, Indiana this _____ day of July 2024.

David B. Martin, Mayor

**AN ORDINANCE AMENDING THE ZONING MAP OF THE
CITY OF ANGOLA, INDIANA**

SUMMARY

This ordinance amends the Zoning Map of the City of Angola, Indiana by changing the zoning of several parcels of land to UV: University District. The properties wholly include parcels: 760627410309000012, 760627410301000012, 760627410302000012, 760627410303000012, 760627410304000012, 760627410307000012, and 760627410308000012 and located in the Woodhulls Addition.

WHEREAS, Ordinance No. 1286-2008, as amended, adopted an Official Zoning Map for the City of Angola, Indiana; and

WHEREAS, Indiana Code section §36-7-4-600 et. Seq provides for amendments to the zoning map of a municipality by ordinance of the municipality; and

WHEREAS, the City of Angola Plan Commission at its June 10, 2024, held a legally advertised Public Hearing; and

WHEREAS, the City of Angola Plan Commission, on June 10, 2024, heard input from the public and unanimously forwarded a *favorable recommendation* to the Angola Common Council of said real estate.

**NOW THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE
CITY OF ANOGOLA, INDIANA:**

THAT, the Zoning Map of the City of Angola shall be amended in the following manner:
The seven (7) parcels located within the Woodhulls Addition. The legal description is attached hereto as Exhibit A.

The aforementioned tracts of land shall officially be changed to the University (UV) District.

The tract of land is illustrated in Exhibit B, also attached hereto. The zoning change shall also apply to associated rights-of-way, to the centerline of the street.

BE IT FURTHER ORDAINED that the Ordinance be in full force and effect after its passage by the Common Council and after the occurrence of all other action required by law.

ORDINANCE NO. 1758-2024

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana, this _____ day of _____, 2024.

David B. Martin, Mayor

Attest:

Ryan Herbert, Clerk-Treasurer

This ordinance presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of _____ a.m./p.m. this _____ day of _____ 2024.

Ryan Herbert, Clerk-Treasurer

This ordinance signed and approved by me, the Mayor of the City of Angola, Indiana this _____ day of _____ 2024.

David B. Martin, Mayor

Exhibit A

Tract 1 - Legal Description

A part of the Southeast Quarter of Section 27, Township 37 North, Range 13 East, Pleasant Township, Steuben County, Indiana, further being a 33 foot wide alley lying South of and adjacent to Lots 46 through 49 in the plat of Woodhull's Addition to the City of Angola, Indiana, Plat Book 1, Page 10, Steuben County Recorder's Office, described as follows:

Beginning at the Southeast corner of Lot 46 in the plat of Woodhull's Addition; thence South 00°55'30" East (bearings based on the Indiana State Plane Coordinate System NAD83, Indiana East Zone-Ground) along the West line of South Kinney Street a distance of 33 feet; thence departing said West line South 89°07'46" West on the North line of vacated Lot 54 through Lot 57 as described in Document #12030470 of the records of the Steuben County Recorder a distance of 264.92 feet to a point on the East line of Woodard Street; thence departing said North line North 01°03'42" West on the East line of Woodard Street a distance of 33.00 feet to the Southwest corner of Lot 49 in said plat of Woodhull's Addition; thence departing said East line of Woodard Street North 89°07'46" East on the South lines of Lot 49, Lot 48, Lot 47 and Lot 46 a distance of 265.00 feet back to the Point of Beginning of this description, containing 0.201 acres, more or less, subject to all legal highways, rights of way and easements of record.

Tract 2 - Legal Description

A part of the Southeast Quarter of Section 27, Township 37 North, Range 13 East, Pleasant Township, Steuben County, Indiana, further being Lots 46 through 49 in the plat of Woodhull's Addition to the City of Angola, Indiana, Plat Book 1, Page 10, Steuben County Recorder's Office, described as follows:

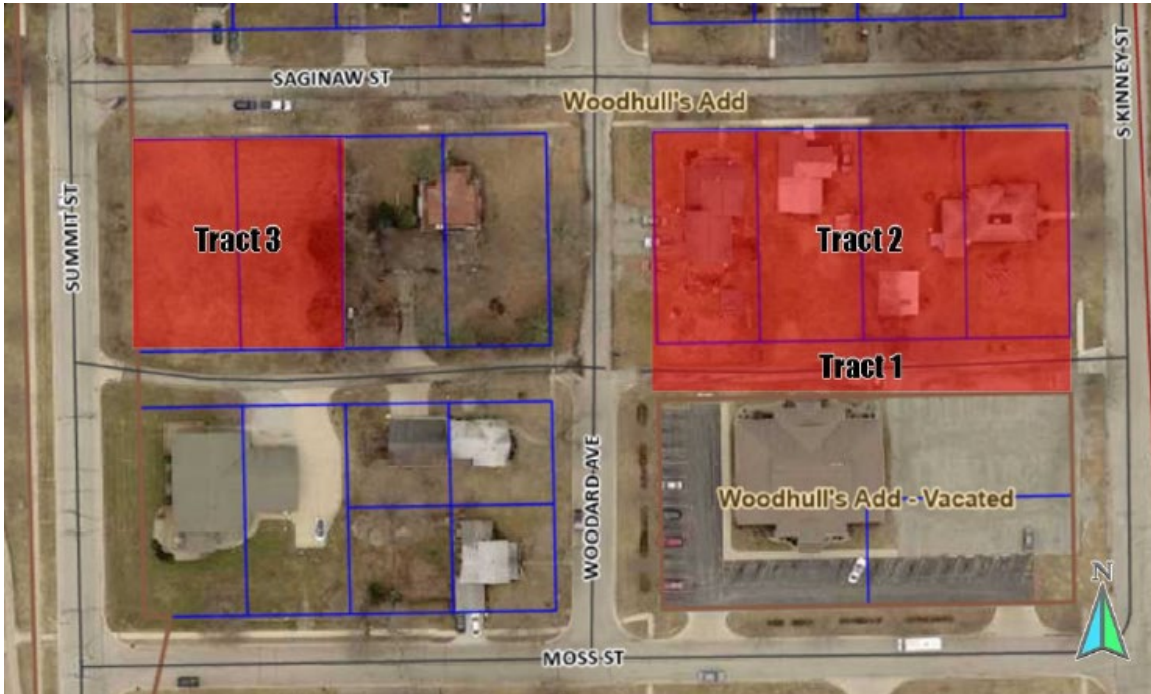
Beginning at the Northeast corner of Lot 46 in the plat of Woodhull's Addition; thence South 00°55'30" East (bearings based on the Indiana State Plane Coordinate System NAD83, Indiana East Zone-Ground) along the West line of South Kinney Street a distance of 131.83 feet to the Southeast corner of said Lot 46; thence departing said West line of South Kinney Street South 89°07'46" West on the South lines of Lot 46 through Lot 49 a distance of 265.00 feet to a point on the East line of Woodard Street, said point also being the Southwest corner of Lot 49; thence departing said South lines North 01°03'42" West on said East line of Woodard Street a distance of 131.55 feet to the Northwest corner of Lot 49; thence departing said East line of Woodard Street North 89°04'09" East on the South line of Saginaw Street also being the North lines of Lot 49 through Lot 46 a distance of 265.32 feet back to the Point of Beginning of this description, containing 0.801 acres, more or less, subject to all legal highways, rights of way and easements of record.

Tract 3 - Legal Description

A part of the Southeast Quarter of Section 27, Township 37 North, Range 13 East, Pleasant Township, Steuben County, Indiana, further being Lot 52 and Lot 53 in Woodhull's Addition to the City of Angola, Plat Book 1, Page 10, Steuben County Recorder's Office, combined and described as follows:

Beginning at the Northwest corner of Lot 53; thence North $89^{\circ}17'26''$ East (bearings based on the Indiana State Plane Coordinate System NAD83, Indiana East Zone) on the North line of Lot 53 and the North line of Lot 52 a distance of 132.00 feet to the Northeast corner of Lot 52; thence departing said North line South $00^{\circ}58'26''$ East on the East line of Lot 52 a distance of 132.00 feet to the Southeast corner thereof; thence departing said East line South $89^{\circ}17'25''$ West on the South line of Lot 52 and the South line of Lot 53 a distance of 132.00 feet to the Southwest corner of Lot 53; thence departing said South line North $00^{\circ}58'26''$ West on the West line Lot 53 a distance of 132.00 feet back to the Point of Beginning of this description, containing 0.400 acres, more or less, subject to all legal highways, rights of way and easements of record.

Exhibit B



ORDINANCE NO. 1759-2024

AN ORDINANCE FIXING COMPENSATION OF APPOINTED OFFICERS, DEPUTIES, AND OTHER EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF ANGOLA, INDIANA FOR THE YEAR 2025

WHEREAS, IC 36-4-7-3 and IC 36-4-7-4 governs the fixing of compensation of City appointed officers, deputies, and other employees;

WHEREAS, IC 36-8-3-3 governs the fixing of compensation of police and firefighters;

WHEREAS, funding is available, and the Common Council wishes to increase compensation of said appointed officers, deputies, other employees, police and firefighters for the year 2025;

NOW THEREFORE, be it hereby ORDAINED by the Common Council of the City of Angola, Steuben County, Indiana:

Section 1. From and after December 22, 2024 and continuing through December 20, 2025 the minimum and maximum compensation and pay schedule for appointed officers, deputies, and other employees and police and firefighters of the City of Angola shall be fixed as follows:

Office of the Clerk-Treasurer

Deputy Clerk	25.69 -	34.25 hourly
Deputy Payroll Clerk	23.95-	31.95 hourly
Deputy Utility Clerk	23.08-	29.61 hourly

Office of the Mayor

Board of Public Works & Safety Member		820.00 quarterly
Human Resource Director	2,285.61 -	3,047.48 biweekly
Administrative Assistant	22.21 -	29.61 hourly

Economic Development & Planning Department

Economic Development & Planning Director	2,285.61 -	3,047.48 biweekly
Planner	25.69 -	33.12 hourly
Community Coordinator	22.21 -	29.61 hourly

Information Technology Department

Systems Administrator	2,451.41-	3,268.53 biweekly
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Law Department

City Attorney	1,716.16 -	2,288.22 biweekly
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Engineering Department

City Engineer	3,433.42 -	4,577.89 biweekly
Engineering Assistant	31.24-	41.66 hourly
MS4/Engineering Assistant	26.28 -	35.05 hourly
Project Coordinator	23.95-	31.09 hourly

Building & Safety Department

Building Commissioner	2,285.61 -	3,047.48 biweekly
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Fire Department

Fire Chief	2,451.27-	3,268.37 biweekly
Battalion Chief	2,074.80-	2,772.00 biweekly
Captain	1,963.19-	2,617.60 biweekly
Lieutenant	1,884.74 -	2,513.00 biweekly
First Class Firefighter	1,806.31-	2,408.41 biweekly
Firefighter	1,630.12-	2,173.48 biweekly
PT Firefighter	15.00 -	21.00 hourly

Police Department

Chief of Police	2,451.28-	3,268.37 biweekly
Assistant Chief of Police	2,318.23 -	3,121.88 biweekly
Sergeant	2,123.83 -	2,888.41 biweekly
Detective	2,083.07 -	2,832.99 biweekly
First Class Patrol Officer	1,963.19 -	2,669.95 biweekly
Patrol Officer	1,669.21 -	2,456.59 biweekly
Dispatcher	21.25-	28.32 hourly
PT Patrol Officer		26.00 hourly
PT Dispatcher	18.00-	24.00 hourly
PT Code Enforcement	15.00 -	21.00 hourly
PT School Crossing Guard		21.00 shift (am/pm)

Street Department

Street Commissioner	2,285.61-	3,047.48biweekly
Assistant Street Commissioner	24.47 -	32.63 hourly
Maintenance	22.53 -	30.30 hourly
Clerk/Maintenance	20.79-	27.71 hourly

Parks & Recreation Department

Park Superintendent	2,285.61-	3047.48 biweekly
Assistant Park Superintendent	24.47-	32.63 hourly
Maintenance	22.53 -	30.30 hourly
Events and Marketing Coordinator	22.21-	29.61 hourly
PT Recreation Staff	15.00 -	21.00 hourly

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Water Department

Water Superintendent	2,447.56 -	3,263.41 biweekly
Assistant Water Superintendent	26.70-	35.59 hourly
Certified Operator	23.99-	31.99 hourly
Operator	21.52 -	28.68 hourly

Wastewater Department

Wastewater Superintendent	2,447.56-	3,263.41 biweekly
Assistant Wastewater Superintendent	26.70-	35.59 hourly
Lab Technician/Pretreatment Coordinator	24.94 -	33.25 hourly
Certified Operator	23.99 -	31.99 hourly
Operator	21.52 -	28.68 hourly

Any Department

PT Assistant	15.00 -	21.00 hourly
PT Clerk	15.00 -	21.00 hourly
PT Operator	15.00 -	21.00 hourly
PT Maintenance	15.00 -	21.00 hourly
PT Seasonal Maintenance	15.00 -	21.00 hourly
Intern	0.00 -	21.00 hourly

Section 2. New and incumbent employees.

- (A) Except for employees of the Clerk-Treasurer, the Office of the Mayor will evaluate and approve appointed officers, deputies, and other employees and police and firefighters (employee) compensation. When establishing compensation, due consideration shall be given to the following:
 - (1) the skills, qualifications, and training of the employee;
 - (2) the review and recommendation of the department head as documented on the Employee Performance Review; and
 - (3) any other factors as the Office of the Mayor deems important in establishing compensation.
- (B) The Clerk-Treasurer is hereby authorized to grant the above compensation to employees of the Office of Clerk-Treasurer. When establishing compensation, due consideration shall be given to the following:
 - (1) the skills, qualifications, and training of the employee;
 - (2) the review and recommendation of the Clerk-Treasurer as documented on the Employee Performance Review.

Section 3. Compensation adjustments.

The Office of the Clerk-Treasurer shall be notified in writing by the Office of the Mayor of all employee compensation adjustments and the effective date.

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Section 4. Fire department.

- (A) Firefighters shall receive longevity pay over and above base salary, commencing January 1 following the completion of one full year of service. Years of service are determined on 12/31 of the prior year for the current year's longevity. Longevity compensation shall be computed by a percentage of the First Class Firefighter top rate fixed in the effective salary ordinance. The percentage is determined in accordance with the following schedule:

<u>Upon the completion of continuous service of:</u>	<u>Percentage</u>
One (1) full year to four (4) years-----	1%
Five (5) to nine (9) years-----	3%
Ten (10) to fourteen (14) years-----	5%
Fifteen (15) to nineteen (19) years-----	7%
Twenty (20) or more years-----	9%

- (B) The hourly rate of firefighters who are not exempt from the provisions of the Fair Labor Standards Act (FLSA) and who are working the 28-day work period shall
 - (1) receive hourly rate based on 2,756 hours per salary ordinance year (13 28-day work periods times 212 hours); and
 - (2) receive overtime for all hours worked over 212 hours in a 28-day work period.
- (B) Compensation for full-time fire department firefighters will be as follows:
 - (1) Firefighter (without minimum certifications*) - beginning with the hire date and continuing through the second year of continuous service with the Angola Fire Department. Start rate will be established by Human Resources and the Fire Chief, based on prior experience.
 - (2) First Class Firefighter (with minimum certifications *) - beginning with the hire date. Start rate will be established by Human Resources and the Fire Chief, based on prior experience.
 - * Minimum Certifications: Firefighter I and II and EMR, NIMS 100,200,700&800, HazMat Operations.

Section 5. Police department.

- (A) Police department officers shall receive longevity pay over and above base salary, commencing January 1 following the completion of one full year of service. Years of service are determined on 12/31 of the prior year for the current year's longevity. Longevity compensation shall be computed by a percentage of the First Class Patrol Officer top rate fixed in the effective salary ordinance. The percentage is determined in accordance with the following schedule:

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<u>Upon the completion of continuous service of:</u>	<u>Percentage</u>
One (1) full year to four (4) years-----	1%
Five (5) to nine (9) years-----	3%
Ten (10) to fourteen (14) years-----	5%
Fifteen (15) to nineteen (19) years-----	7%
Twenty (20) or more years-----	9%

- (B) Full-time, non-exempt officers shall receive shift differential pay whose regular shift assignment is B or C shift of \$2,000 per year. Bi-weekly salary will be adjusted to reflect the shift differential. In the case of a mid-year shift reassignment, bi-weekly salary will be adjusted accordingly, beginning the first Sunday following reassignment. Shift differential will not apply in case of sporadic or temporary shift changes.
- (C) The hourly rate of police officers who are not exempt from the provisions of the Fair Labor Standards Act (FLSA) and who are working the 28-day work period shall
 - (1) receive hourly rate for all hours over and above scheduled hours. Hourly rate is based on 2,223 hours per salary ordinance year (13 28-day work periods times 171 hours); and
 - (2) receive overtime for all hours worked over 171 hours in a 28-day work period.
- (D) Compensation for full-time police department officers will be as follows:
 - (1) Patrol Officer – beginning with the hire date and continuing through the second year of continuous service with the Angola Police Department.
 - (3) First Class Patrol Officer – beginning with the third year of continuous service with the Angola Police Department.
 - (4) After completion of one year of continuous service as Patrol Officer, the Chief of Police may recommend First Class Patrol Officer status for an officer who has had previous full-time police experience of at least two years, has successfully completed the Indiana Law Enforcement Academy, and has displayed a level of performance with the department, which would warrant consideration. Such recommendation shall be carefully considered and must receive approval from the Office of the Mayor.
- (E) Upon the award of a federal or state grant for additional policing activities, police department officers who are voluntarily working additional policing activities during off-duty hours shall receive the hourly rate specified by the grant. If no hourly rate is specified by the grant, the officer shall be paid their hourly rate.
 - (1) The term “Traffic Safety Education and Enforcement” includes activities with a primary purpose of educating the motoring

ORDINANCE NO. 1759-2024

public, bicyclists, and pedestrians, and enforcement of State Traffic Laws pertaining to them and their safety on all applicable thoroughfares

Traffic Safety Education and Enforcement Overtime is a volunteer work assignment that has been approved by Traffic Safety Education and Enforcement assignment and is in excess of the officers normally scheduled hours of work. Traffic Safety Education and Enforcement Overtime shall be paid at a rate two times that of the officer’s regular hourly duty rate of pay regardless of the funding source.

- (F) Part-time School Crossing Guards will receive shift pay on regularly scheduled school days that are cancelled.

Section 6. Effective date.

This ordinance shall become and remain in full force and effect upon passage and adoption by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana, on the _____ day of August 2024 by the vote of ___ ayes and _____ nays.

David B. Martin, Mayor
Presiding Officer

Attest:

Ryan P. Herbert, Clerk-Treasurer

This ordinance presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of _____ a.m./p.m. this _____ day of August 2024.

Ryan P. Herbert, Clerk-Treasurer

ORDINANCE NO. 1759-2024

This ordinance signed and approved by me, the Mayor of the City of Angola, Indiana this _____ day of August 2024.

David B. Martin, Mayor

RESOLUTION NO. 2024-871

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA,
STEUBEN COUNTY, INDIANA, APPROVING THE DEDUCTION FROM
ASSESSED VALUATION FOR THE INSTALLATION OF NEW
MANUFACTURING EQUIPMENT ALL LOCATED WITHIN AN ECONOMIC
REVITALIZATION AREA WITHIN THE CITY OF ANGOLA, INDIANA**

(Angola Wire Products, Inc. (HFB LLC is Property Taxpayer)
803 and 1300 Wohlert St., Angola, IN 46703)

WHEREAS, the Common Council (the “Council”) of the City of Angola, Indiana (the “City”), has hereto before found pursuant to I.C. §6-1.1-12.1 et seq (the “Act”), and Resolution No. 2002-351, as confirmed by Resolution No. 2002-352 (collectively the “ERA Designation Resolution”), that the real estate described/depicted on Exhibit “A” attached hereto and incorporated herein (the “Real Estate) is, and within, an Economic Revitalization Area (an “ERA”); and

WHEREAS, the ERA Designation Resolution provided for deductions from assessed valuation for the installation of new manufacturing equipment; and

WHEREAS, Angola Wire Products, Inc. (HFB LLC is Property Taxpayer), an Indiana for-profit corporation (the “Applicant”), has paid any required filing fees and, pursuant to the ERA Designation Resolution, has filed with the Council a Statement of Benefits Personal Property/Form SB-1/PP for the installation of new manufacturing equipment for consideration and approval, a copy of which is attached hereto as Exhibit “B” and incorporated herein; and

WHEREAS, the Council recognizes the continued need to stimulate growth and maintain a sound economy within its corporation limits; and

WHEREAS, the Applicant has estimated certain benefits to result from their respective investments in new manufacturing equipment within an ERA; and

WHEREAS, the Council desires to promote and support the growth and prosperity of manufacturing entities contained within a designated ERA within the City through prudent and proper use of the economic development tools available; and

WHEREAS, said Statement of Benefits have been reviewed by the Council and duly considered at a duly held public meeting of said Council.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF ANGOLA, STEUBEN COUNTY, INDIANA, THAT:

RESOLUTION NO. 2024-871

Section 1. By adoption of this Resolution, the Council does ratify and confirm its ERA Designation Resolution in all respects and the designation therein of the Real Estate as an ERA. The Council makes and confirms those findings necessary for approving the Statement of Benefits, those findings being to-wit:

- a. The said Real Estate is zoned for industrial use and located within the jurisdiction of the Council for purposes set forth in I.C. §6-1.1-12.1-2; and
- b. That the installation of new manufacturing equipment, all as described in the Statement of Benefits would be to the benefit and welfare of all citizens and taxpayers of the City; and
- c. That the approval of the Statement of Benefits will assist in the inducement of a project that will provide employment opportunity to residents of the City; and
- d. That the estimated increase in employment, increase in annual salaries, and the cost value of the installation of new manufacturing equipment, all as set forth in the Statement of Benefits are reasonably expected to occur as a result of the proposed project thus justifying the deductions; and
- e. That the estimate of the cost of the new manufacturing equipment is reasonable for equipment of the types set forth by the Applicant in the Statement of Benefits; the estimate of the number of individuals who will be employed or whose employment will be retained can reasonably be expected to result from the installation of the new manufacturing equipment; the estimate of the annual salaries of those individuals who will be employed or whose employment will be retained can reasonably be expected to result from the proposed installation of the new manufacturing equipment; and the totality of benefits, is sufficient to justify the deduction.

Section 2. Based on the Statement of Benefits submitted by the Applicant, including: (i) the total amount of the Applicant's investment in real and personal property; (ii) the number of new full-time equivalent jobs created; (iii) the average wage of the new employees compared to the state minimum wage; and (iv) the infrastructure requirements for the Applicant's investment, the Council authorizes that the deduction from assessed valuation for the installation of new manufacturing equipment shall be for a period of five (5) years. This time limitation is established pursuant to the ERA Designation Resolution and Sections 4.5(e) and 17 of the Act.

Section 3. Based on the information provided in the Statement of Benefits submitted by the Applicant, including: (i) the total amount of the Applicant's investment in real and personal property; (ii) the number of new full-time equivalent jobs created; (iii)

RESOLUTION NO. 2024-871

the average wage of the new employees compared to the state minimum wage; and (iv) the infrastructure requirements for the Applicant’s investment, the abatement schedule (including the percentage amount of the deduction for each year of the deduction) to be used in calculating the deduction applicable to the installation of new manufacturing equipment on the Real Estate shall be as follows:

Year of Deduction	Percentage
1st	100%
2nd	80%
3rd	60%
4th	40%
5th	20%

This abatement schedule is established pursuant to the ERA Designation Resolution and Sections 4.5(c) and 17 of the Act.

Section 4. The amount of deduction applicable to the installation of new manufacturing equipment on the Real Estate pursuant to this Resolution shall be limited the amounts set forth in the approved Statement of Benefits. This limitation on the amount of the deduction is established pursuant to the ERA Designation Resolution and Section 2(i)(3) of the Act.

Section 5. The Applicant is responsible for timely filing its respective deduction application forms and certified deduction schedules and personal property returns with the Township Assessor of the township in which the new manufacturing equipment is located (or with the County Assessor if there is no Township Assessor for the Township) within the time periods set forth in the Act.

Section 6. The Applicant must provide the Steuben County Auditor, and the City, at the time of filing a deduction, and updated within sixty (60) days after the end of each year in which a deduction is applicable, information showing the extent to which the Applicant has been in compliance with the signed Statement of Benefits in accordance with the Act.

Section 7. No part of this Resolution shall be interpreted to conflict with any local, state or federal laws, and all reasonable efforts should be made to harmonize same. Should any section or part thereof of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Resolution as a whole, or any other portion thereof other than that portion so declared to be invalid, and for this purpose the provisions of this Resolution are hereby declared to be severable.

Section 8. This Resolution shall be effective upon passage.

RESOLUTION NO. 2024-871

PASSED AND ADOPTED by the Common Council of the City of Angola, Steuben County, Indiana this _____ day of July 2024.

David B. Martin, Mayor and Presiding Officer

Attest:

Ryan P. Herbert, Clerk-Treasurer

This resolution presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of _____ a.m./p.m. this _____ day of July 2024.

Ryan P. Herbert, Clerk-Treasurer

This resolution signed and approved by me, the Mayor of the City of Angola, Indiana this _____ day of July 2024.

David B. Martin, Mayor

RESOLUTION NO. 2024-871

**EXHIBIT "A"
REAL ESTATE DESCRIPTION**

Parcel ID Number: 760623330205000012
(Angola Wire Products, Inc. (HFB LLC is Property Taxpayer)
803 Wohlert St., Angola, IN 46703
Sec/Twp/Rng 23-37-13
ANGOLA CORP
PT SW1/4 SEC 23 4.903A
Steuben County
Township: PLEASANT TOWNSHIP
State District 012 ANGOLA CITY
City of Angola Zoning District: Moderate Intensity Industrial (I2) District



RESOLUTION NO. 2024-871

Parcel ID Number: 760623240105000012
(Angola Wire Products, Inc. (HFB LLC is Property Taxpayer)
1300 Wohler St., Angola, IN 46703)
Sec/Twp/Rng 23-37-13
ANGOLA CORP
MD PT W1/2 SEC 23 4.83A
Steuben County
Township: PLEASANT TOWNSHIP
State District 012 ANGOLA CITY
City of Angola Zoning District: Moderate Intensity Industrial (I2) District



EXHIBIT “B” APPLICANT’S STATEMENT OF BENEFITS (Form SB-1/PP)



**STATEMENT OF BENEFITS
PERSONAL PROPERTY**

State Form 51764 (R4 / 11-15)
Prescribed by the Department of Local Government Finance

Reset Form

FORM SB-1 / PP

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1.1-12.1-5.1.

INSTRUCTIONS

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise this statement must be submitted to the designating body **BEFORE** a person installs the new manufacturing equipment and/or research and development equipment, and/or logistical distribution equipment and/or information technology equipment for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the installation of qualifying abatable equipment for which the person desires to claim a deduction.
- To obtain a deduction, a person must file a certified deduction schedule with the person's personal property return on a certified deduction schedule (Form 103-ERA) with the township assessor of the township where the property is situated or with the county assessor if there is no township assessor for the township. The 103-ERA must be filed between January 1 and May 15 of the assessment year in which new manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment is installed and fully functional, unless a filing extension has been obtained. A person who obtains a filing extension must file the form between January 1 and the extended due date of that year.
- Property owners whose Statement of Benefits was approved, must submit Form CF-1/PP annually to show compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.6)
- For a Form SB-1/PP that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/PP that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. (IC 6-1.1-12.1-17)

SECTION 1 TAXPAYER INFORMATION								
Name of taxpayer Angola Wire Products, Inc. & A.W Machine & Repair (HFB LLC is Property Taxpayer)				Name of contact person Chris Heroy, CEO				
Address of taxpayer (number and street, city, state, and ZIP code) 803 & 1300 Wohlert Street, Angola, IN 46703					Telephone number (260) 250-2881			
SECTION 2 LOCATION AND DESCRIPTION OF PROPOSED PROJECT								
Name of designating body Angola City Council				Resolution number (s)				
Location of property 803 & 1300 Wohlert Street, Angola, IN 46703			County STEBEN		DLGF taxing district number 012/50			
Description of manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment. (Use additional sheets if necessary.) Company is planning \$2.5M in new Cobots/Laser equipment purchases along with highly automated CNC/Welding equipment					ESTIMATED			
					START DATE	COMPLETION DATE		
					Manufacturing Equipment	07/15/2024	12/31/2025	
					R & D Equipment			
					Logist Dist Equipment			
IT Equipment								
SECTION 3 ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT								
Current number 123	Salaries \$6,390,902	Number retained 123	Salaries \$6,390,902	Number additional 5	Salaries \$225,000			
SECTION 4 ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT								
NOTE: Pursuant to IC 6-1.1-12.1-5.1 (d) (2) the COST of the property is confidential.	MANUFACTURING EQUIPMENT		R & D EQUIPMENT		LOGIST DIST EQUIPMENT		IT EQUIPMENT	
	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Current values								
Plus estimated values of proposed project	2,500,000	750,000						
Less values of any property being replaced								
Net estimated values upon completion of project	2,500,000	750,000						
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER								
Estimated solid waste converted (pounds) _____				Estimated hazardous waste converted (pounds) _____				
Other benefits:								
SECTION 6 TAXPAYER CERTIFICATION								
I hereby certify that the representations in this statement are true.								
Signature of authorized representative 					Date signed (month, day, year) June 18, 2024			
Printed name of authorized representative Chris Heroy				Title CEO				

RESOLUTION NO. 2024-871

FOR USE OF THE DESIGNATING BODY																				
<p>We have reviewed our prior actions relating to the designation of this economic revitalization area and find that the applicant meets the general standards adopted in the resolution previously approved by this body. Said resolution, passed under IC 6-1.1-12.1-2.5, provides for the following limitations as authorized under IC 6-1.1-12.1-2.</p>																				
<p>A. The designated area has been limited to a period of time not to exceed _____ calendar years * (see below). The date this designation expires is _____. <i>NOTE: This question addresses whether the resolution contains an expiration date for the designated area.</i></p>																				
<p>B. The type of deduction that is allowed in the designated area is limited to:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1. Installation of new manufacturing equipment;</td> <td style="width: 20%;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td style="width: 30%;"><input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18</td> </tr> <tr> <td>2. Installation of new research and development equipment;</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td><i>Check box if an enhanced abatement was approved for one or more of these types.</i></td> </tr> <tr> <td>3. Installation of new logistical distribution equipment.</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td></td> </tr> <tr> <td>4. Installation of new information technology equipment;</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td></td> </tr> </table>			1. Installation of new manufacturing equipment;	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18	2. Installation of new research and development equipment;	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Check box if an enhanced abatement was approved for one or more of these types.</i>	3. Installation of new logistical distribution equipment.	<input type="checkbox"/> Yes <input type="checkbox"/> No		4. Installation of new information technology equipment;	<input type="checkbox"/> Yes <input type="checkbox"/> No							
1. Installation of new manufacturing equipment;	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18																		
2. Installation of new research and development equipment;	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Check box if an enhanced abatement was approved for one or more of these types.</i>																		
3. Installation of new logistical distribution equipment.	<input type="checkbox"/> Yes <input type="checkbox"/> No																			
4. Installation of new information technology equipment;	<input type="checkbox"/> Yes <input type="checkbox"/> No																			
<p>C. The amount of deduction applicable to new manufacturing equipment is limited to \$ _____ cost with an assessed value of \$ _____. <i>(One or both lines may be filled out to establish a limit, if desired.)</i></p>																				
<p>D. The amount of deduction applicable to new research and development equipment is limited to \$ _____ cost with an assessed value of \$ _____. <i>(One or both lines may be filled out to establish a limit, if desired.)</i></p>																				
<p>E. The amount of deduction applicable to new logistical distribution equipment is limited to \$ _____ cost with an assessed value of \$ _____. <i>(One or both lines may be filled out to establish a limit, if desired.)</i></p>																				
<p>F. The amount of deduction applicable to new information technology equipment is limited to \$ _____ cost with an assessed value of \$ _____. <i>(One or both lines may be filled out to establish a limit, if desired.)</i></p>																				
<p>G. Other limitations or conditions (specify) _____</p>																				
<p>H. The deduction for new manufacturing equipment and/or new research and development equipment and/or new logistical distribution equipment and/or new information technology equipment installed and first claimed eligible for deduction is allowed for:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 12.5%;"><input type="checkbox"/> Year 1</td> <td style="width: 12.5%;"><input type="checkbox"/> Year 2</td> <td style="width: 12.5%;"><input type="checkbox"/> Year 3</td> <td style="width: 12.5%;"><input type="checkbox"/> Year 4</td> <td style="width: 12.5%;"><input type="checkbox"/> Year 5</td> <td style="width: 12.5%;"><input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18</td> </tr> <tr> <td><input type="checkbox"/> Year 6</td> <td><input type="checkbox"/> Year 7</td> <td><input type="checkbox"/> Year 8</td> <td><input type="checkbox"/> Year 9</td> <td><input type="checkbox"/> Year 10</td> <td>Number of years approved: _____</td> </tr> <tr> <td colspan="6" style="text-align: center;"><i>(Enter one to twenty (1-20) years; may not exceed twenty (20) years.)</i></td> </tr> </table>			<input type="checkbox"/> Year 1	<input type="checkbox"/> Year 2	<input type="checkbox"/> Year 3	<input type="checkbox"/> Year 4	<input type="checkbox"/> Year 5	<input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18	<input type="checkbox"/> Year 6	<input type="checkbox"/> Year 7	<input type="checkbox"/> Year 8	<input type="checkbox"/> Year 9	<input type="checkbox"/> Year 10	Number of years approved: _____	<i>(Enter one to twenty (1-20) years; may not exceed twenty (20) years.)</i>					
<input type="checkbox"/> Year 1	<input type="checkbox"/> Year 2	<input type="checkbox"/> Year 3	<input type="checkbox"/> Year 4	<input type="checkbox"/> Year 5	<input type="checkbox"/> Enhanced Abatement per IC 6-1.1-12.1-18															
<input type="checkbox"/> Year 6	<input type="checkbox"/> Year 7	<input type="checkbox"/> Year 8	<input type="checkbox"/> Year 9	<input type="checkbox"/> Year 10	Number of years approved: _____															
<i>(Enter one to twenty (1-20) years; may not exceed twenty (20) years.)</i>																				
<p>I. For a Statement of Benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach a copy of the abatement schedule to this form. If no, the designating body is required to establish an abatement schedule before the deduction can be determined.</p>																				
<p>Also we have reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.</p>																				
Approved by: (signature and title of authorized member of designating body)	Telephone number ()	Date signed (month, day, year)																		
Printed name of authorized member of designating body	Name of designating body																			
Attested by: (signature and title of attester)	Printed name of attester																			
<p>* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.</p>																				

IC 6-1.1-12.1-17
Abatement schedules
 Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:
 (1) The total amount of the taxpayer's investment in real and personal property.
 (2) The number of new full-time equivalent jobs created.
 (3) The average wage of the new employees compared to the state minimum wage.
 (4) The infrastructure requirements for the taxpayer's investment.
 (b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. An abatement schedule may not exceed ten (10) years.
 (c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.

ROWLAND ASSOCIATES, INC.

CONSULTING ENGINEERS – SURVEYORS
120½ EAST MAUMEE STREET P.O. Box 138
ANGOLA, INDIANA 46703
(260) 665-3761
FAX (260) 665-3482
EMAIL: RAI@ROWLAND-ENG.COM

June 24, 2024

Amanda Cope, PE
City Engineer
City of Angola
210 N. Public Square
Angola, IN 46703

Re: Proposal for Land Surveying and Engineering Design Services for the Mark Drive Reconstruction Project

Amanda:

Per your Request for Proposal, ROWLAND ASSOCIATES, INC. hereby proposes to perform land surveying and engineering design services for the above-referenced project as described below.

Part I – Description of Project

The project entails the reconstruction of Mark Drive in the City of Angola from Apple Hill Way at its South end to Sarah Drive at the North end and also a portion of Sarah Drive from just West of Mark Drive to Pine Run Drive, all as shown in Figure 1 attached. Total length of the Project is approximately 1,032-ft.

At this time, the scope of construction work is expected to include the following:

- Complete removal of existing pavement structure (12"± deep);
- Replace with 1-1/2" HMA Surface on 3" HMA Base on 8" No. 53 Compacted Limestone Aggregate on improved subgrade;
- Improve cross section (reduce pavement cross-slopes);
- Install 4-inch diameter underdrains on both sides of Mark Drive and Sarah Drive;
- Installation of new concrete curb & gutter within the project limits;
- Installation of fourteen (14) new concrete drive approaches;
- Replace all concrete sidewalk ramps within the project area;
- Replace all concrete sidewalk within the project area with new 5-ft. wide sidewalk;
- Installation of (2) new storm water inlets and requisite piping on Mark Drive; Additional miscellaneous improvements to storm sewer structures;
- Traffic control and restoration.

Part II – Description of Services

1. Transmit 'Letter of Survey Notice' to all adjacent property owners notifying them that our survey crew will be in the area; provide ROWLAND ASSOCIATES, INC. as the point of contact for questions.

2. Establish horizontal and vertical control. A minimum of three (3) survey control points will be set at or near the perimeter of the Project. Coordinate system – Indiana Geospatial Coordinate System (InGCS), Steuben County, Indiana.
3. Determine approximate right-of-way location based on found survey monuments and recorded plat information.
4. Perform cross-sections along the centerline of Mark Drive and Sarah Drive at 50-ft.± intervals. Perform additional cross sections as required (for example, at driveways, curb radii, and centerline side streets).
5. In general, cross section shots will be taken at the following locations on both sides of the street: 10-ft. outside the back of walk (or right-of-way if there is no walk), back of walk, face of walk, top/back of curb, edge of pavement on both sides of the street, pavement centerline. Additional shots at top/toe of slope e.g. will be taken as required.
6. Create cross section drawings of Mark Drive and Sarah Drive showing proposed edges of pavement, centerline, curb lines, sidewalks, driveways, and drainage improvements.
7. Create plan & profile drawings of Mark Drive and Sarah Drive showing plan & profile elements of the proposed improvements, along with approximate construction limits.
8. Prepare typical construction details as required; prepare individual details for handicap ramps.
9. Provide a single plan sheet schematic of traffic control requirements including signage types, and locations, and a general description of traffic control elements.
10. Prepare construction cost estimate based on final plans.
11. Assist City of Angola in preparing short-form Project Manual in digital PDF format. Manual will include Invitation to Bid, Information for Bidders, Itemized Proposal (including digital spreadsheet in .XLSX format for Contractor's bids, if requested) , Form 96, Agreement, Employment Eligibility Verification, Indiana Iran Investment Certification, Notice of Award form, Notice to Proceed form, Change Order form, Construction Plans.
12. Provide assistance to the City in taking bids, including attendance at Pre-bid meeting, bid opening, bid tabulation, and bid recommendation.

Part III – Payment to the Engineer

ROWLAND ASSOCIATES, INC. will perform the services described in **Part II**, for a lump sum cost of **Thirty Eight Thousand Six Hundred Dollars (\$38,600.00)**. Any additional work will be performed on an hourly basis as shown in the attached rate schedule. An initial invoice will be submitted (14) days after the Notice to Proceed in the amount of 10% of the above lump sum price. Thereafter, invoices will be submitted on a monthly basis reflecting the amount of work completed in the previous month.

Amanda Cope, PE, City of Angola Engineer
Page 3 of 3, June 24, 2024

Please note that construction staking is not included in this proposal. **ROWLAND ASSOCIATES, INC.** will provide construction staking services on a time and material basis at our normal hourly rates as shown in the attached rate schedule. We estimate the cost for this construction staking to be approximately \$7,000 - \$9,000.

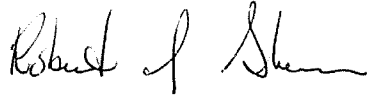
Part IV - Schedule

Receipt of a signed copy of this proposal will constitute our Notice to Proceed. Field work will commence within thirty (30) working days of receipt of the Notice to Proceed. Work described in Part II, Items 1-12 will be complete by December 21, 2024 unless delayed by events or conditions outside of our control.

Should you accept this proposal, please sign where indicated and return one original signature copy to our office.

Thank you for the opportunity to provide you with this Proposal.

Sincerely,



ROWLAND ASSOCIATES, INC.

Robert J. Shearer, P.E., President

Attachment: Terms and Conditions; Rate Schedule; Figure 1.

Accepted By:

Printed Name

Signature

Date

ROWLAND ASSOCIATES, INC.

CONSULTING ENGINEERS – SURVEYORS
120½ EAST MAUMEE STREET P.O. BOX 138
ANGOLA, INDIANA 46703
(260) 665-3761 FAX (260) 665-3482
EMAIL: RAI@ROWLAND-ENG.COM

Standard Terms and Conditions for Engineering and Surveying Services.

These Standard Terms and Conditions, together with the Proposal for Services constitute the Agreement between the Client and Rowland Associates, Inc. (RAI). Before signing the Proposal and authorizing work, be sure you have read and understand the contents which describe the allocation of risks and duties of the Client and RAI.

1. Services

RAI will perform the services described in the Proposal, or in any amendments or change orders accepted by both parties. Any request by the Client that will require additional work, additional time, or increase RAI's cost will require an amendment or change order agreed to by both parties.

2. Standard of Care

RAI will perform the services described in the Proposal in accordance with generally-accepted engineering and surveying practices, and with the skill and care ordinarily used by members of the subject profession practicing under similar conditions at the same time and in the same or similar locale. RAI makes no warranties, expressed or implied, including warranties of marketability or fitness with regard to the services under this Agreement.

3. Client Responsibilities

The Client grants RAI and its sub-consultant(s) permission to enter the Site to perform the services. If the Site is owned by others, the Client represents and warrants that the owner has granted permission for RAI to enter the Site and perform the services. Upon request, Client will provide RAI with a written verification of Site access permission.

The Client shall inform RAI in writing of any specific requirements of safety or security programs that are applicable to RAI as a visitor to the Site.

As a result of entering into this Agreement, RAI assumes no responsibility for conditions at the Site that may constitute a danger or hazard to any individual or the environment. Further, the Client agrees to inform RAI, as well as any state, local, or federal entities as required by law, in a timely manner, of any hazards or dangers that exist on Site.

4. Payment

The Client shall compensate RAI for services as described in the Proposal. Invoices for services shall be submitted to the Client on a monthly basis. Payment is due within thirty (30) days from the date of the invoice. If the invoice amount is not paid within thirty (30) days, the Client agrees to pay late fees in the amount of one point five percent (1.5%) of the unpaid balance for each month it remains unpaid. In the event that subsequent late fees are applied, the fees shall be calculated at one point five percent (1.5%) times the sum of the principal plus previous late fees.

If the fees include reimbursable expenses as described in the Proposal, those expenses will be reimbursed at cost plus a markup of fifteen percent (15%).

RAI may terminate its services upon ten (10) days written notice any time a payment is overdue on any account with the Client. The Client agrees to pay for all services through the date of the termination notice, plus termination and collection costs, including reasonable attorney fees and expenses.

5. Insurance

During the work, RAI will maintain workers' compensation, commercial general liability, automobile liability, and professional liability insurance. RAI will furnish certificates of insurance to the Client upon request. RAI will purchase additional project-specific insurance at the Client's request if the Client pays the premium and any costs involved in obtaining the additional coverage.

ROWLAND ASSOCIATES, INC.

CONSULTING ENGINEERS – SURVEYORS
120½ EAST MAUMEE STREET P.O. BOX 138
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EMAIL: RAI@ROWLAND-ENG.COM

Standard Terms and Conditions for Engineering and Surveying Services.

6. Indemnification

The Client shall defend, indemnify and hold RAI, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of RAI.

7. Limits of Liability

In recognition of the relative risks and benefits of the project to both the Client and RAI, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of RAI and his or her sub-consultants to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever and claim expenses from any cause or causes, so that the total aggregate liability of the RAI and his or her sub-consultants to all those named shall not exceed \$45,000, or RAI's total fee for services rendered on this project, whichever is greater. Such claims and clauses include, but are not limited to, negligence, professional errors or omissions, strict liability and breach of contractor warranty.

8. Disputes

All disputes between the Client and RAI shall be subject to non-binding mediation. Either party may demand mediation by serving written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring the matter be mediated within forty-five (45) days of service of notice. The mediation shall be administered by the American Arbitration Association in accordance with their most recent Construction Mediation Rules, or by such other person or organization as the parties may agree on. No action or suit may be commenced unless mediation has occurred but did not resolve the dispute, or unless a statute of limitation period would expire if suit were not filed prior to such forty-five (45) days after service of notice.

9. Termination

In addition to the provisions of Section 4 above, either party may terminate this Agreement at any time for any reason by giving at least thirty (30) days notice in writing to the other party. If the contract is terminated by the Client as provided herein, RAI shall be entitled to full payment for all work completed up to the date upon which the termination becomes effective.

ROWLAND ASSOCIATES, INC.

CONSULTING ENGINEERS - SURVEYORS
120 1/2 EAST MAUMEE STREET
P.O. BOX 138 ANGOLA, INDIANA 46703
PH: (260) 665-3761

EMAIL: RAI@ROWLAND-ENG.COM

RATE SCHEDULE

Effective January 3, 2024

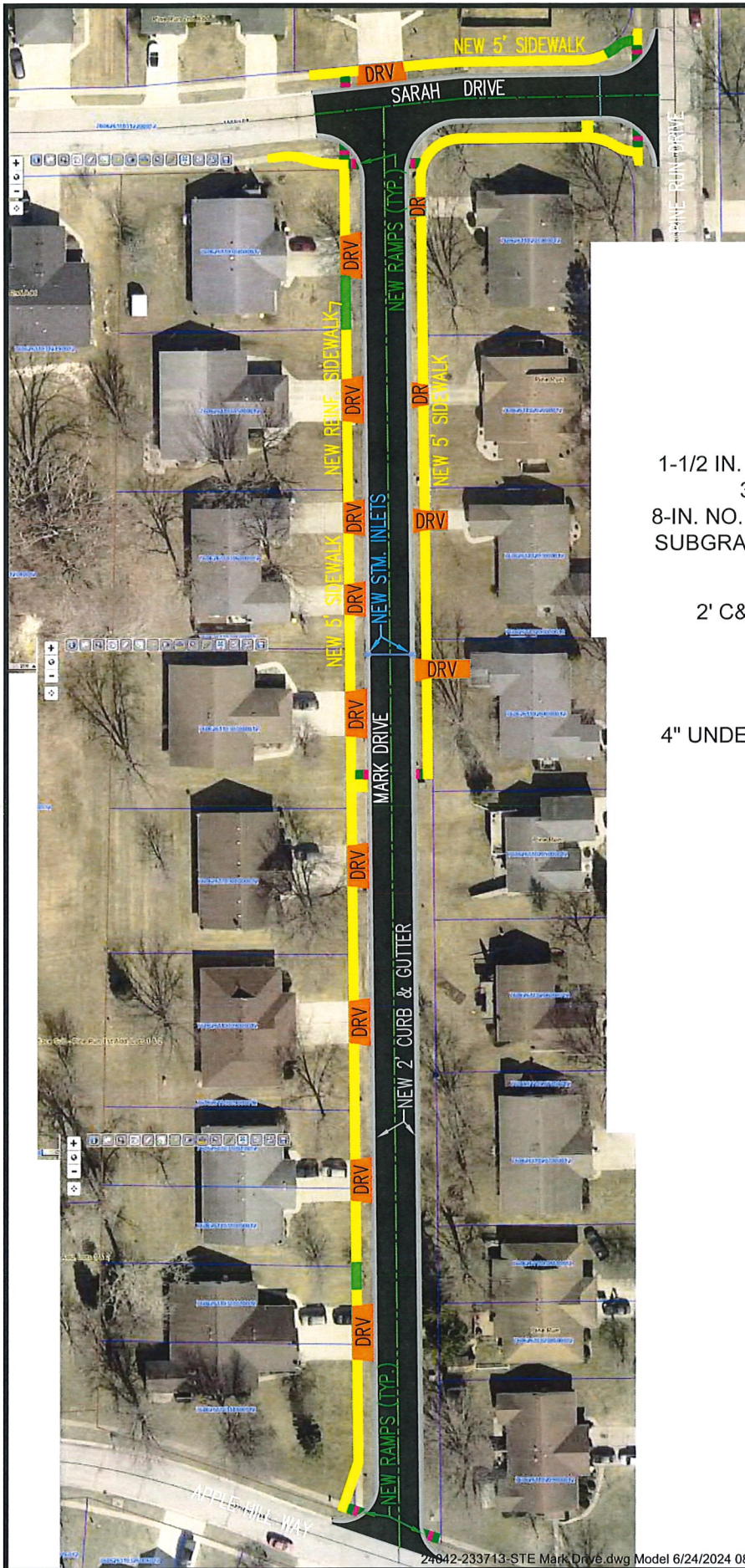
Individual and Crew Rates

Professional Engineer (P.E.).....	\$98.75/hr.
Engineering Technician.....	\$82.00/hr.
Professional Surveyor (P.L.S.).....	\$90.00/hr.
Surveying Technician.....	\$78.30/hr.
Construction Inspector.....	\$65.00/hr.
AutoCAD Draftsman.....	\$60.00/hr.
Clerical / General Administrative.....	\$50.00/hr.
One-Man Survey Crew, Conventional.....	\$96.00/hr.
One-Man Survey Crew, GPS or Robotic.....	\$119.00/hr.
Two-Man Survey Crew, Conventional.....	\$142.00/hr.
Two-Man Survey Crew, GPS or Robotic.....	\$165.00/hr.
Three-Man Survey Crew, Conventional.....	\$158.00/hr.

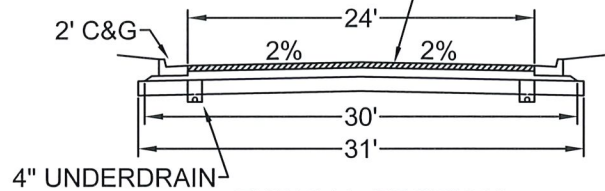
Reimbursable Expenses

18" x 24" Film ('Mylar') Plot.....	\$8.50/ea.
24" x 36" Film ('Mylar') Plot.....	\$17.00/ea.
In-house Paper Copies:	
8-1/2" x 11".....	\$1.05/ea.
8-1/2" x 14".....	\$1.35/ea.
11" x 17".....	\$2.10/ea.
18" x 24" Monochrome.....	\$3.15/ea.
18" x 24" Color.....	\$5.25/ea.
24" x 36" Monochrome.....	\$5.25/ea.
24" x 36" Color.....	\$8.40/ea.
Outside Paper Copies.....	Cost + 15%
Survey Materials:	
Hardwood Lath.....	\$2.00/ea.
5/8" Rebar Survey Monument.....	\$3.30/ea.
Spike Monument.....	\$1.95/ea.
Mag Nail Monument.....	\$1.95/ea.
Special Materials.....	Cost + 15%
Vehicle Mileage*.....	\$0.67/mi.
Outside Services.....	Cost + 15%
Postage.....	Cost
Shipping.....	Cost + 15%

* Vehicle mileage included in crew rates above.



1-1/2 IN. HMA SURFACE ON
 3-IN. HMA BASE ON
 8-IN. NO. 53 LIMESTONE ON
 SUBGRADE TREATMENT /
 REPLACEMENT



TYPICAL SECTION

FIGURE 1