## City of Angola, Indiana Requesting Access or Copy of Public Record (Pursuant to Indiana Access to Public Records IC 5-14-3)

210 North Public Square         Angola, IN 46703-1960         I would like toobtain a copy orinspect the following public records:         (Describe the records with enough detail for the public agency to respond.)	Date	
(Describe the records with enough detail for the public agency to respond.)         I understand that if I seek a copy of this record, there may be a copying fee. Please inform me of the cost prior to making the copy. I can be reached at	Clerk-Treasurer 210 North Public Square Angola, IN 46703-1960	
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Respectfully,     (Signature)      (Printed Name)   (Printed Name)   (Mailing Address)   (City, State, Zip Code) FOR INTERNAL USE ONLY Date and time received by the Office of Clerk-Treasurer: at a.m./p.m.   Received:   in person (24 hours to respond)   by mail/facsimile/email (7 days to respond)   Sent to legal counsel for response?   Yes   No   If yes, date forwarded:		
(Signature)   (Printed Name)   (Mailing Address)   (Mailing Address)   (City, State, Zip Code)   FOR INTERNAL USE ONLY   Date and time received by the Office of Clerk Treasurer: at a.m./p.m.   Received: □ in person (24 hours to respond) □ by mail/facsimile/email (7 days to respond)   Sent to legal counsel for response? □ Yes □ No If yes, date forwarded:   Request: □ Approved □ Denied   If request approved, documents made available on at a.m./p.m. via	Thank you for your assistance.	
(Signature)   (Printed Name)   (Mailing Address)   (Mailing Address)   (City, State, Zip Code)   FOR INTERNAL USE ONLY   Date and time received by the Office of Clerk Treasurer: at a.m./p.m.   Received: □ in person (24 hours to respond) □ by mail/facsimile/email (7 days to respond)   Sent to legal counsel for response? □ Yes □ No If yes, date forwarded:   Request: □ Approved □ Denied   If request approved, documents made available on at a.m./p.m. via	Respectfully,	
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(City, State, Zip Code)         FOR INTERNAL USE ONLY         Date and time received by the Office of Clerk-Treasurer:	(Printed Name)	
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If request denied, statutory exception authorizing the withholding all or part of the public record:	If request approved, documents made available on at a.m./p.m. via	
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